

Register of
College View Public Library
(Lincoln, Nebraska)

000020

Heritage Room
Ella Johnson Crandall Memorial Library
Union College
Lincoln, Nebraska
July 16, 2014
Processed by Karla Britain

College View Public Library

(000020)

Scope and Content

Beginning around 1900, citizens of College View made several attempts to start a public library. They were finally successful when, in 1914, the village of College View, Nebraska received a grant from the Carnegie Foundation to build a public library. The library was built on land contributed by Union College with the provision that the land would revert to Union College if it ever ceased to be used for a library. The library opened in January 1916 with Hattie Abbot as the first librarian. When Union College needed room to expand Jorgensen Hall in the 1960s, they requested that the city of Lincoln vacate the building in exchange for a "reasonable" price to be used toward the construction of a new library building in southeast Lincoln.

This collection contains the handwritten minutes of the College View Library Board meetings, letters, contracts, invoices and receipts, insurance policies, and various other items relating to the building of the library and its operation until it was incorporated into the Lincoln city library system.

Arrangement

The arrangement of the collection has been done by the Union College Library Heritage Room.

Provenance

Unknown, although likely connected to Everett Dick.

Use

All users of this collection will complete the [Application to Use Unpublished Records], and observe the regulation specified in the [Patron's Agreement] and [Researcher's Code of Conduct]. All records in this collection are open and available for research. Suggested citation for this collection:

Box____, fld____, College View Public Library (000020), Ella Johnson Crandall Memorial Library Heritage Room, Union College, Lincoln, Nebraska.

INVENTORY

I. Correspondence

Box 1 Fld 1 Oct. 19, 1914 – Letter to the Library Board from J.G. Cordner, architect, regarding the cost of preliminary studies and blue-prints for the library building.

Oct. 20, 1914 – Letter to the Union College Board from Mrs. F.F. Byington, Secretary, Library Board, regarding the site for the proposed library building.

July 2, 1915 – Bid for sidewalk construction by R.H. Palmer.

Oct. 21, 1915 – J.G. Cordner sent to the Library Board a list of items not in compliance with the contract.

Oct. 26, 1915 – Letter from J.G. Cordner to the College View Library Board recommending the dismissal of contractor.

Nov. 11, 1915 – Letter to Southern Surety Co. from W.E.A. Aul, President, Library Board, and Mrs. F.F. Byington, Secretary, regarding the status of the contractor for non-completion of library building.

Nov. 18, 1915 – Letter to Library Board from J.G. Cordner (architect) regarding E.A. Jenkins neglect in finishing the library building. Mr. Cordner offers to finish the items set forth in the October 21 report.

Nov. 30, 1915 – Letter (original and copy) to the Library Board from J.G. Cordner (architect) describing his meeting with the bonding company representative, Mr. Perkins, regarding the finishing of the library building.

Nov. 30, 1915 – Letter to the College View Public Library Board from M.N. Helligso, Clerk, Board of Trustees, College View, containing the resolution made by the Trustees on November 30, 1915, that the Library Board turn over all papers and authorizations on the building so that settlement with the contractor can be made.

Dec. 2, 1915 – Letter to Mrs. F.F. Byington, Secretary, Library Board, from William Morning, attorney, regarding the contract with the contractor.

Dec. 2, 1915 – Letter to Enoch A. Jenkins from Library Board regarding the completion and settlement on library building.

Dec. 3, 1915 – Letter to the College View Board from the President of the Library Board regarding duties of said boards in the construction of the library building and dealings with the contractor.

Dec. 4, 1915 – Handwritten memo from the Board of Trustees of Village of College View to the Library Board regarding the controversy with E.A. Jenkins.

Dec. 7, 1915 – Letter from J.E. Winter, Chairman of Village Board, outlining the details of the settlement with the contractor.

Dec. 8, 1915 – Copy of the letter to the College View Board from the Secretary of the Library Board stating the decision of the Library Board regarding the Village Board's compromise proposition.

Dec. 14, 1915 – Copy of letter to Enoch A. Jenkins from the Library Board regarding the non-completion of the building. Handwritten note on back of page 2 dated 12-20 regarding the Dec. 14 special meeting of the Library Board to consider the Town Board's proposition.

Dec. 14, 1915 – Copy of letter to Enoch A. Jenkins from the Public Library Board of College View, W.E.A. Aul, President, and Mrs. F.F. Byington, Secretary, giving him three days to complete building. Pencil note: Served 6:29 A.M., Dec. 15, 1915.

Dec. 15, 1915 – Letter from Library Board to Southern Surety Company regarding failure of E.A. Jenkins (contractor) to complete building on time.

Dec. 16, 1915 – Letter to the President, Library Board, from A.H. Kaufman of Reimers-Kaufman Co. reporting on original contract price of \$345.00 for materials for library building.

Dec. 18, 1915 – Letter to E.A. Jenkins from W.E.A. Aul, President of the Library Board, demanding surrender of keys to the library building.

Dec. 20, 1915 – Letter to Mrs. F.F. Byington, Library Board secretary, from M.N. Helligso, Clerk (College View) Town Board, regarding a settlement with E.A. Jenkins.

Dec. 20 (1915) – Note from E.A. Jenkins to W.E.A. Aul, Library Board president, regarding settlement of the contract.

Dec. 30, 1915 – Letter to Southern Surety Co. from the President of the Library Board explaining the steps in the negotiation with the contractor and the final settlement of the contract. (2 copies)

1915 – (No date but similar resolutions were made in Dec. 1915)
Copy of resolution to E.A. Jenkins from the Library Board to obtain possession of the library building.

1915 – Draft of a similar resolution (see above).

Dec. 20, 1915 – A.H. Kaufman representing the firm of Reimers-Kaufman submitting a bid for the rebuilding of the steps of the main entry of the library.

[1915 or 1916] – Bill for \$15.00 for additional drawings and service from J.G. Corder to College View Library Association.

Jan. 2, 1916 – Letter to Mrs. F.F. Byington, Secretary, Public Library Board, from E.A. Jenkins, contractor, withdrawing all prior proposed settlements regarding the building of the library and enclosing a statement to be paid in 30 days. [Statement is missing]

Jan. 19, 1916 – Bill from R.E. Oxley for painting, etc. Marked paid.

Jan. 20, 1916 – Letter to Library Board from Mrs. F.F. Byington (Secretary, Library Board) detailing a meeting with E.A. Jenkins in an attempt to reach a final settlement.

[Jan. 20, 1916] – Unsigned note regarding actions of the Library Board regarding the Jan. 20, 1916 above report. Pencil notation: After Sec'y report Jan. 20.

Jan. 21, 1916 – Note signed by R.E. Oxley that all material bills have been paid.

Jan. 23, 1916 – Memo from S.J. Quantock, Bank of College View, to Mrs. F.F. Byington, Secretary, Library Board, responding to the Library Board's request that he surrender any documents in his possession relating to the library building.

Feb. 25, 1916 – Letter to Southern Surety Co. from W.E.A. Aul regarding settlement problems with the contractor.

March 12, 1916 – Note from R.H. Palmer to the College View Library Board regarding a charge for painting.

Mar. 20, 1916 – Letter to College View Public Library Board from F.F. Byington, Manager, Pacific Press Publishing Association, thanking the Board for use of the Public Welfare Room by the Pacific Press employees.

June 16, 1916 – Letter to Library Board from J.G. Cordner requesting payment for "extra work done because of the default of the contractor."

June 17, 1916 – Letter to Mrs. Byington, Secretary, from J.G. Cordner, Architect, regarding payment of bill.

June 23, 1916 – Letter to Village Board from W.E.A. Aul regarding payment of library construction costs.

July 17, 1916 – Letter to G.G. Andrews, President, Public Library Board, from the Committee on Finance of the Village of College View, discussing the finances as detailed in the retiring president's report.

July 25, 1916 – Letter to Village Board of College View from the College View Public Library Board regarding settlement due the contractor.

Aug. 2, 1916 – Letter to "Bro. Andrews" from C.A. Thorp requesting that payment be made for a book ordered and delivered.

Box 1 Fld 2 July 16, 1922 – Certificates of Appointments (to Library Board) for Dr. M.E. Olson, Mrs. R.A. Harrison, and Dr. B.L. Hooper were sent

to Mrs. Anna M. Berman, Secretary of Public Library Board, from C.E. Barron.

Sep 1925 – Certificate of Appointment for Olive B. Saxton.

March 5, 1926 – Letter to the Village Trustees from G.C. Gibson, President, Library Board, requesting an increase in the library appropriation and including a report on the needs of the library.

[Two copies of letter and all the reports]

Includes the following:

Comparison of “Tax-supported Libraries of Nebraska, 1924”

List of Reference Books needed.

List of Reference Books condensed to minimum including a comparison table of attendance and circulation for years 1924 and 1925.

May 3, 1927 – Letter from W.E.A. Aul, President, Library Board, and Olive B. Saxton, Secretary, Library Board, to Village Board, College View, requesting a one mill levy for the fiscal year. Includes Exhibit A: Report of Library Expenditures during the fiscal year ending May 2, 1927 and, Exhibit B: Budget for Library NEEDS for fiscal year May 3, 1927 to May 1, 1928.

II. Minutes

Box 1 Fld 3 Records of the “Committee to Complete the Library Building” dated 12-14-1915 through 1-18-1916.

“Committee on Completion of Library Building” notes dated May 28, 1916 regarding finishing of exterior by R.H. Palmer.

III. Reports

Box 1 Fld 4 Dollar totals with notations written on scrap paper dated 12-23-1915.

Report of the Public Library (from July 1, 1917 to July 1, 1918) by the Public Library Board President, G.G. Andrews, and the Secretary, Mrs. Edith Cummings.

Librarian’s Report for 10 months (June 1, 1925-April 1, 1926)

Financial report, June 1, 1925 to May 30, 1926.

W.E.A. Aul, President of the Library Board, submitted the annual report for June 1, 1926-May 31, 1927 to the Village Board.

IV. Contracts

Box 1 Fld 5 Tornado policy issued 7-19-1915 by German American Insurance Co., New York, through local agent, A.C. Van Syoc Insurance Agency, College View. Expires July 19, 1918.

National Fire Insurance Co. of Hartford, Conn. policy 5578 dated Apr. 7, 1916 covering years 1916-1919.

Hornung Insurance Agency receipt dated 8-19-1918 for payment of insurance premiums.

March 13, 1915 – Contract between E.A. Jenkins, contractor, and the Public Library Board of College View, Neb. for the construction of the public library building.

Oct. 15, 1915 – Handwritten “contract and agreement” between A.G. Randall and the Library Board for the completion of sidewalk steps, etc. for a sum of \$114.25. Signed by W.E.A. Aul (President of the Library Board) and A.J. Randall.

Dec. 6, 1915 – Copy of “Agreement for Arbitration” between Public Library Board, College View, and Enoch A. Jenkins (contractor).

Feb. 18, 1916 – Agreement between Reimers-Kaufman Co. and the Public Library Board for the rebuilding of the library’s main entrance steps.

V. Purchases

Box 1 Fld 6 Paid receipt from Pacific Press Publishing Association in amount of \$11.00. Not dated.

Memo dated 6-23-191(?) from Village Board of College View to Public Library Board of College View for the amount of \$122.29 drawn as per resolution in 1914.

Receipt dated 7-18-1916 for \$1.50 from Mrs. F.F. Byington for the sale of the linoleum from the old library. Signed by Hattie Belle Abbott, Librarian.

Receipts from the A.C. McClurg & Co. for books purchased for the library. Dates range from Feb. through June 1916.

List of titles and number of volumes and the cost of books purchased for the library. Totals: 444 volumes, Cost: \$478.20. Not dated.

VI. Architectural Specificatons

Box 1 Fld 7 "Specifications for Public Library for College View, Nebr." by the architect, J.G. Cordner.

VII. Miscellaneous

Newspaper clippings photocopied and originals removed.

Box 1 Fld 8 Program for "Book Reception Entertainment for College View Public Library" held Tuesday evening, Feb. 21, 1928, Union College Chapel.

Copy of Library letterhead used approximately 1929-1930.

"Carnegie Library Board held final meeting, July 10." *College View Gazette*, vol. 6, no. 20 (July 20, 1916)

"The Public Library Report from July 1, 1915 to June 30, 1916." *College View Gazette*, vol. 6, no. 20 (July 20, 1916)

"Library Board Makes Report." *College View Reporter*, vol. 1, no. 3 (Nov. 21, 1929)

Bound Items behind Folders

Barron, Claude E. "The 'Roll of Honor' at College View Prepared by Direction of the College View Community Club." [Scrapbook].

Minutes. College View Public Library Board, Nebraska. 1914.

Public Library Board Records from July 10, 1916 to January 2, 1930.

Settlement Book, 1916.

Unused Settlement Book.